

Plant Daily Safety Checklist

Submit this form to your Manager/Supervisor every Monday following the week-ending date of the check. Safety-related defects arising during week must be reported **immediately** to your **Manager/Supervisor** using the Hazard Report Form

Mark N/A if not applicable

Plant Item:	Reg. No:	Week ending: / /				
Item	Mon	Tues	Wed	Thus	Fri	Details of Defect / Comment on Problem:-
Brakes						
Steering						
Gauges						
Lights						
Warning Devices						
Visability:						
• Windscreen						
• Wipers						
• Washer						
• Demister						
• Mirrors						
Cabin:						
• Access/Exit						
• Seating						
• Seatbelts						
• Loose Objects						
Wheels:						
• Tyres*						
• Nuts						
• Damage/Wear*						
• Pressure						
Guards:						
• In place/secure						
• Warning Signs						
Hydraulics:						
• Ram Hoses						
• Leaks/Wear						
• Pressure						
Excessive Wear:						
• Hooks/Chains/Pins/Pivots/Tracks						
Engne Oil						
Radiator Water						
Battery Water						
Steering:						
• Fluid Levels/Control Levers etc						
Misc:						
• Electrical/Fire Ext/Radio etc						
* Must have a minimum of 2mm tread depth. No cuts more than 25mm or 10% of section width of tyre, whichever is greater, which expose the plies or cords. Inflated to correct pressure, as per manufacture's manual, with no lumps, bulges, tread separation or sidewall cracking.						
PRINT NAME OF OPERATOR COMPLETING DAILY CHECKS:						
Signature of Driver:		Date: / /				
Checklist submitted to Manager/Supervisor (Name:						) on: / /